

# WILSON ELEMENTARY SCHOOL DISTRICT NO. 7

Webex – Special Meeting and Executive Session of the Governing Board  
Wednesday, August 18, 2021

Wilson School District  
3025 E Fillmore St  
Phoenix, Arizona 85008  
Webex – Special Meeting and Executive Session – 4:30 p.m.

## **WEBEX – SPECIAL MEETING & EXECUTIVE SESSION**

NOTICES OF THE MEETING AS REQUIRED BY A.R.S. §38-431.02 HAVE BEEN APPROPRIATELY POSTED. COPIES OF THE AGENDA AND BACKUP MATERIALS ARE AVAILABLE TO THE PUBLIC AT THE DISTRICT OFFICE AT LEAST 24 HOURS IN ADVANCE.

**As indicated on the agenda, pursuant to A.R.S. §38-431.03 the Wilson Elementary School District No. 7 Governing Board may vote to go into executive session, which will not be open to the public, to discuss certain matters.**

Members of the Public will not be permitted to attend this meeting in person due to the COVID-19 pandemic and there will be modified Public Comments. If you would like to submit a Public Comment to be read, please fill out form on Wilson website, [www.wsd.k12.az.us](http://www.wsd.k12.az.us) by 1:00 p.m. the day of the meeting. Each comment will have a time limit of two minutes per email.

*PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION, SUCH AS A SIGN LANGUAGE INTERPRETER, BY CONTACTING THE WILSON SCHOOL DISTRICT OFFICE AT (602) 681-2200. REQUESTS SHOULD BE MADE AS EARLY AS POSSIBLE TO ARRANGE THE ACCOMMODATION.*

### **1.0 GENERAL FUNCTIONS**

Call to Order  
Pledge of Allegiance  
Roll Call

1.01	It is recommended that the Governing Board adopt the board agenda.	ACTION
1.02	Call to Executive Session Pursuant to A.R.S. §38-431.03 A.3, A.7	ACTION
<b>2.0 EXECUTIVE SESSION</b>		
2.01	Discussion or consultations with designated representatives of the district in order to consider its position and instruct its representatives regarding negotiations to the lease agreement of real property at 3005 E Fillmore St.	DISCUSSION
RECONVENE FROM EXECUTIVE SESSION		
2.02	Instruction of Superintendent and his staff in accordance with the matters discussed in executive session.	ACTION
<b>3.0 PUBLIC PARTICIPATION</b>		
3.01	To have your comment read, please fill out form by going to <a href="http://www.wsd.k12.az.us">www.wsd.k12.az.us</a> by 1:00 p.m. the day of board meeting.	DISCUSSION

<b>4.0 SUPERINTENDENT REPORT</b>		
4.01	Superintendent Report – Mr. Rose, Superintendent, will report on: <ul style="list-style-type: none"> <li>• Activities around the District</li> </ul>	DISCUSSION
<b>5.0 APPROVAL OF CONSENT - ACTION</b>		
5.01	Ratifying of expense vouchers: <ul style="list-style-type: none"> <li>1000 dated July 13, 2021 in the amount of \$123,711.35</li> <li>1003 dated July 21, 2021 in the amount of \$44,589.53</li> <li>1004 dated July 22, 2021 in the amount of \$4,026.33</li> <li>1005 dated July 28, 2021 in the amount of \$100,619.97</li> <li>1006 dated July 29, 2021 in the amount of \$11,537.53</li> <li>1007 dated July 29, 2021 in the amount of \$15,903.55</li> <li>1010 dated August 4, 2021 in the amount of \$27,678.80</li> <li>1011 dated August 6, 2021 in the amount of \$86,038.17</li> <li>1012 dated August 11, 2021 in the amount of \$22,095.06</li> <li>1015 dated August 13, 2021 in the amount of \$14,532.75</li> <li>1108 dated July 13, 2021 in the amount of \$10,314.18</li> <li>1109 dated July 22, 2021 in the amount of \$1,412.85</li> <li>1110 dated July 26, 2021 in the amount of \$30,920.48</li> <li>1111 dated July 27, 2021 in the amount of \$288,026.51</li> <li>1112 dated July 28, 2021 in the amount of \$5,007.02</li> <li>1113 dated August 5, 2021 in the amount of \$240.00</li> <li>1114 dated August 5, 2021 in the amount of \$127.45</li> <li>1115 dated August 6, 2021 in the amount of \$16,806.52</li> <li>1116 dated August 12, 2021 in the amount of \$12,100.19</li> <li>1117 dated August 13, 2021 in the amount of \$38,489.93</li> </ul>	
5.02	Ratifying of payroll vouchers: <ul style="list-style-type: none"> <li>1001 dated July 20, 2021 in the amount of \$67,397.61</li> <li>1002 dated July 21, 2021 in the amount of \$1,982.00</li> <li>1008 dated August 3, 2021 in the amount of \$90,357.62</li> <li>1009 dated August 5, 2021 in the amount of \$66,475.90</li> <li>1013 dated August 17, 2021 in the amount of \$119,860.76</li> <li>1014 dated August 17, 2021 in the amount of \$178,271.39</li> </ul>	
5.03	Minutes for July 14 2021	
5.04	Minutes for July 27, 2021	
5.05	Board Financial Reports as of July 31, 2021, including Student Activities	
5.06	Extra duty and stipends	
5.07	Approval of New Employment: <ul style="list-style-type: none"> <li>John Stofan, Certified Teacher, effective 8/2/2021</li> <li>Quintina Johnson, Instructional Assistant, effective 8/2/2021</li> <li>Yuri Batista, Office Clerk/Receptionist, effective 8/2/21</li> <li>Viridiana Robles Teran, Special Education Secretary, effective 8/9/21</li> <li>Travis Kent, Certified Teacher, effective 8/9/21</li> <li>Jonathanael Gonzalez, Certified Teacher, effective 8/9/21</li> <li>Yannett Carbajal, Instructional Assistant, effective 8/30/21</li> </ul>	
5.08	Approval of Discontinuance of Employment: <ul style="list-style-type: none"> <li>Maria Flores, Instructional Assistant, effective 7/28/21</li> <li>Veronica Ramos, Instructional Assistant, effective 7/28/21</li> <li>Ivana Montesinos Morales, Special Education Secretary, effective 8/4/21</li> </ul>	

<b>6.0 SCHOOL BUSINESS</b>																																		
6.01	<p>It is recommended that the Governing Board approve Wilson Elementary School District fundraising activities for 2021-2022 school year:</p> <table border="0"> <tr> <td>School store</td> <td>Before /after school snack/food sales</td> </tr> <tr> <td>After school candy sales</td> <td>T-shirt/sweatshirt sales</td> </tr> <tr> <td>Buck a bottom/dress down days</td> <td>Funny dress days</td> </tr> <tr> <td>Fall Festival</td> <td>Uniform store</td> </tr> <tr> <td>School Supplies (pencil machine, etc.)</td> <td>Cookie Dough sale</td> </tr> <tr> <td>Dances/Dance marathons</td> <td>Board game marathons</td> </tr> <tr> <td>Penny drives</td> <td>Coupon books catalog sales</td> </tr> <tr> <td>Car washes</td> <td>Book Fair</td> </tr> <tr> <td>Game Nights</td> <td>Crazy Olympics</td> </tr> <tr> <td>Smencils and other “fun” supplies</td> <td>Tape and/or Silly String the Principal</td> </tr> <tr> <td>Merchant Fundraising Card</td> <td>Little Caesars Pizza</td> </tr> <tr> <td>Restaurant Fundraisers</td> <td>Silent Auction at PTO Meeting</td> </tr> <tr> <td>Laser Tag</td> <td>Game room fundraisers</td> </tr> <tr> <td>Food-Grahams/Candy Grahams</td> <td>Photo Booth</td> </tr> <tr> <td>Coupon Cards</td> <td>Santa Store</td> </tr> <tr> <td>Haunted Hallway</td> <td>Field Trips</td> </tr> </table> <p>Vending Machine (propel)  AVID/Wilson supplies (such as lanyards, note paper, etc)  Food Trucks and company fundraisers (such as the taco truck, ice cream truck, Peter Piper, Jamba Juice etc)  Fundraising will be done at the school level – These are possible fundraising activities.</p>	School store	Before /after school snack/food sales	After school candy sales	T-shirt/sweatshirt sales	Buck a bottom/dress down days	Funny dress days	Fall Festival	Uniform store	School Supplies (pencil machine, etc.)	Cookie Dough sale	Dances/Dance marathons	Board game marathons	Penny drives	Coupon books catalog sales	Car washes	Book Fair	Game Nights	Crazy Olympics	Smencils and other “fun” supplies	Tape and/or Silly String the Principal	Merchant Fundraising Card	Little Caesars Pizza	Restaurant Fundraisers	Silent Auction at PTO Meeting	Laser Tag	Game room fundraisers	Food-Grahams/Candy Grahams	Photo Booth	Coupon Cards	Santa Store	Haunted Hallway	Field Trips	ACTION
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6.02	<p>It is recommended that the Governing Board approve the list of teacher evaluators for 2021-2022 school year:</p> <table border="0"> <tr> <td>Ernest Rose,</td> <td>Maki Wojcicki,</td> </tr> <tr> <td>Cindy Campton,</td> <td>Rebecca Willey,</td> </tr> <tr> <td>Darrin Johnson,</td> <td>Cynthia Leon</td> </tr> </table>	Ernest Rose,	Maki Wojcicki,	Cindy Campton,	Rebecca Willey,	Darrin Johnson,	Cynthia Leon	ACTION																										
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6.03	<p>It is recommended that the Governing Board approve travel for Board Members, Superintendent, and other staff (selected per Superintendent) to attend an American Association of School Administrators National Conference on Education in Nashville, TN on February 16-19, 2022.</p>	ACTION																																
6.04	<p>It is recommended that the Governing Board approve/adopt the draft Support Staff Evaluation Instrument.</p>	ACTION																																
6.05	<p>Update on Rewarding Excellence in Instruction and Leadership (REIL-Extend), no cost extension per year 6. Participation, retention stipend, transition plan.</p>	INFORMATION																																
6.06	<p>It is recommended that the Governing Board approve the Multi-Tier Behavior Support (MTBS) contract/agreement amendment.</p>	ACTION																																
<b>7.0 FINANCIAL MATTERS</b>																																		
7.01	<p>It is recommended that the Governing Board approve the disposal of obsolete/damaged technology equipment and damaged/outdated furniture auction/Disposal with either Public Surplus or SA Recycling.</p>	ACTION																																
7.02	<p>It is recommended that the Governing Board approve and accept the Arizona School Facilities Board (SFB) Building Renewal Grant (BRG) Terms &amp; Conditions for the approved awards:</p> <ul style="list-style-type: none"> <li>Backflow Prevention System - Award/Contract #BRG-ASMNT-00432</li> </ul>	ACTION																																

	<ul style="list-style-type: none"> <li>EA - Wilson Primary School / Cooling Tower and Boiler – Award/Contract #BRG-ASMNT-00417</li> </ul>	
7.03	It is recommended that the Governing Board approve a one-time flat amount retention stipend (and benefits) from the Elementary and Secondary School Emergency Relief (ESSER) II grant to all employees, employed by August 18, 2021.	ACTION
<b>8.0 BOARD POLICIES AND ADMINISTRATIVE REGULATIONS</b>		
8.01	<p>First reading of policies:</p> <p>BDF – Advisory Committees</p> <p>BEDD – Rules of Order</p> <p>BEDH – Public Participation at Board Meetings</p> <p>BIB &amp; BIB-R – Board Member Development Opportunities</p> <p>DIE – Audits/Financial Monitoring</p> <p>DJ – Purchasing</p> <p>EEARA – Bus Driver Requirements Training and Responsibilities</p> <p>GBGB-R – Staff Personal Security and Safety</p> <p>GCB – Professional Staff Contracts and Compensation</p> <p>GCF – Professional Staff Hiring</p> <p>GCH – Professional/Support Staff Orientation and Training</p> <p>GDB – Support Staff Contracts and Compensation</p> <p>GDF – Support Staff Hiring</p> <p>IC – School Year</p> <p>IHA &amp; IHA-E – Basic Instructional Program</p> <p>IHAMB &amp; IHAMB-R – Family Life Education</p> <p>IHAMD - Instructional and Training in Suicide Prevention</p> <p>IJ – Instructional Resources and Materials</p> <p>IJJ – Textbook/Supplementary Materials Selection and Adoption</p> <p>IKE-RB – Promotion and Retention of Students</p> <p>IMB – Teaching About Controversial Sensitive Issues</p> <p>JFAA, JFAA-EA, JFAA-EB – Admission of Resident Students</p> <p>JFAB, JFAB-EA, JFAB-EB – Tuition/Admission of Nonresident Students</p> <p>JFB – Open Enrollment</p> <p>JICA-RB – Student Dress (Cloth Face Coverings)</p> <p>JK – Student Discipline</p> <p>JKD – Student Suspension</p> <p>JKE – Student Expulsion</p> <p>JLCB, JLCB-R, JLCB-E – Immunizations of Students</p> <p>JLF – Reporting Child Abuse/Child Protection</p> <p>KB – Parental Involvement in Education</p> <p>KI-RB – Visitors to Schools (Cloth Face Coverings)</p>	DISCUSSION
<b>9.0 ADJOURNMENT</b>		
9.01	Adjournment	ACTION

**The next Board Meeting of the Governing Board will be held on:**  
**Wednesday, September 8, 2021 at 5:00 p.m.**  
**Wilson School District Board Room**  
**3025 E. Fillmore St.**  
**Phoenix, Arizona 85008**