

# WILSON ELEMENTARY SCHOOL DISTRICT NO. 7

Governing Board Meeting Minutes for Tuesday, December 12, 2017

Regular Meeting – 5:00 p.m.

## REGULAR MEETING

**Call to Order** - Meeting began at 5:08 p.m.

**Pledge of Allegiance** – Ms. Mendoza, Board President, led the Pledge of Allegiance.

**Roll Call** – Mrs. Joyce called roll.

Mrs. Anna Martinez-Present

Ms. Virginia Mendoza-Absent

Mr. Mario Martinez-Present

2.01 None.

DISCUSSION

3.02 **Head Start Report – Mrs. Edwards, Head Start Director, reported on:**

DISCUSSION

- **Enrollment** – full at 70, 9 children on waiting list (Caseworker striving to increase waitlist), 6 children identified for Sped Services
- **Attendance** – 92% for November, 80.5 parent volunteer hours for November,
- **Curriculum Night** – 15<sup>th</sup> of November with 12 parents and 10 students in attendance, explained the High Scope curriculum to parents, showed them how their children learn through their play in various learning centers
- **School Readiness Training for Parents** – was on November 29, 19 parents attended, attendance was discussed and how children lose critical learning time when they are not here

3.03 **Primary Report – Mr. Attridge, Principal, reported on:**

DISCUSSION

- **Parent Picnic** – was a tremendous success, had 375 parents attend
- **Middle of the year testing** –
- **Holiday Parties** – Friday, December 22, Board is welcome to attend

3.01 **Superintendent Report – Mr. Sanchez, Superintendent, and Ms. Willey, Curriculum Director, reported on:**

DISCUSSION

- **Celebrating Club 140** – Ms. Willey and Ms. Kolacevska along with students from Club 140 presented the quilts they are working on.

4.01 **Ratifying of expense vouchers:**

1039 dated November 9, 2017 in the amount of \$89,545.53

1042 dated November 16, 2017 in the amount of \$69,497.66

1045 dated November 28, 2017 in the amount of \$48,100.29

1047 dated November 30, 2017 in the amount of \$636,666.56

**4.02 Ratifying of payroll vouchers:**

- 1040 dated November 14, 2017 in the amount of \$365,407.74
- 1041 dated November 20, 2017 in the amount of \$1,194.11
- 1043 dated November 20, 2017 in the amount of \$174.32
- 1044 dated November 28, 2017 in the amount of \$367,601.37
- 1046 dated December 5, 2017 in the amount of \$64,173.76
- 1049 dated December 12, 2017 in the amount of \$362,988.06
- 18 dated November 16, 2017 in the amount of \$3,863.51
- 20 dated November 20, 2017 in the amount of \$758.18
- 21 dated November 30, 2017 in the amount of \$2,664.79
- 23 dated December 14, 2017 in the amount of \$674.32

**4.03 Minutes from November 14, 2017**

**4.04 Approval of New Employment:**

**Amelia Acosta Pena, Head Start Teacher Assistant, effective 11/6/17**

**4.05 Discontinuance of Employment:**

**Lourdes Hernandez, Sped Instructional Assistant, effective 11/26/17**

**Silvia Plata Verduzco, Sped Instructional Assistant, effective 11/28/17**

**4.06 Leave of Absence:**

**Juan Hernandez, Food Service Custodian, effective 11/20/17-12/22/17**

**Shawna Collins, Certified Teacher, effective 12/18/17-1/26/18**

**4.07 Acceptance of the presented gifts offered to the District.**

<b>Donor</b>	<b>Gift</b>	<b>Purpose</b>
<b>Peter Piper Pizza</b>	<b>\$307.70</b>	<b>Elementary Fundraiser</b>
<b>Peter Piper Pizza</b>	<b>\$307.71</b>	<b>Primary Fundraiser</b>
<b>City of Phoenix</b>	<b>\$1,500.00</b>	<b>Fall Festival</b>

It was moved by Mr. Martinez and seconded by Ms. Mendoza to approve the Consent items.

Vote passed, 3/0, unanimously.

**5.0 INFORMATION & DISCUSSION ITEMS**

**5.01 Student Activities** **INFORMATION**

No information was given

**5.02 Financial Report as of November 30, 2017** **INFORMATION**

No information was given

**5.03 Wilson Head Start Monthly Expenditure Report** **INFORMATION**

No information was given

**5.04 It is recommended that the President for Coalition present a financial report to the Wilson Governing Board for August 2016 to current.** DISCUSSION

Mr. Sanchez, Superintendent, presented a financial report on the Wilson Coalition.

**5.05 It is recommended that the President/Treasurer for Wilson Parent Teacher Organization (PTO) present a financial report to the Wilson Governing Board for August 2016 to current.** DISCUSSION

Ms. Dominguez, Wilson Parent Teacher Organization President, presented a financial report on the Wilson Parent teacher Organization.

**5.06 It is recommended that the President of Wilson Sky Harbor Association present a financial report to the Wilson Governing Board for August 2016 to current.** DISCUSSION

Mr. Martinez, Board Member, presented a financial report on the Wilson Sky Harbor Association.

**5.07 It is recommended that the President/Representative of Wilson Booster Club present a financial report to the Wilson Governing Board for August 2016 to current.** DISCUSSION

Mr. Johnson, Principal, presented a financial report on the Wilson Booster Club.

### **6.0 BUSINESS MATTERS**

**6.01 Recommendation for Substitute pay, be increased from \$100 to \$150 to all regular substitutes and long term substitute pay to \$175 beginning December 14, to January 26, 2018.** ACTION

It was moved by Mr. Martinez and seconded by Mrs. Martinez to increase Substitute pay from \$100 to \$150 to all regular substitutes and long term substitute pay to \$175 beginning December 14, to January 26, 2018. Discussion followed with Mr. Sanchez, Superintendent, explaining the reason for this increase.

Vote passed, 3/0, unanimously.

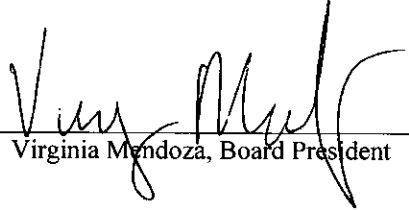
**6.02 Recommendation for the district to pay VM Counseling and Training on behalf of Wilson employee, Matt Felix, (Virtual Computer Training). This will reduce outsourcing technology services, saving the District monies.** ACTION

It was moved by Mr. Martinez and seconded by Mrs. Martinez for the district to pay VM Counseling and Training on behalf of Wilson employee, Matt Felix, (Virtual Computer Training). This will reduce outsourcing technology services, saving the District monies. Discussion followed with Ms. Love, Business Manager, explaining the reason for the employee to have the training.

Vote passed, 3/0, unanimously.

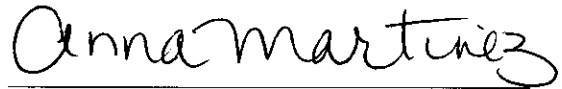
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It was moved by Mr. Martinez and seconded by Ms. Mendoza to adjourn the meeting. **ACTION**  
Vote passed, 3/0, unanimously. Meeting adjourned at 5:57 p.m. Next meeting will be  
held on Tuesday, January 9, 2018 at 5:00 p.m.



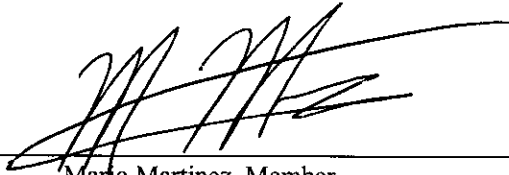
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Virginia Mendoza, Board President



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Anna Martinez, Member



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Mario Martinez, Member