

Wilson Distance Learning Plan



Wilson School District Governing Board

Virginia Mendoza, President

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Wilson Distance Learning Plan

Guiding Principles:

- We will ensure the safety and well-being of all students, staff, and community.
- We will maintain excellence in teaching and learning. Students will be taught by Wilson teachers using Wilson curriculum.
- We will maintain engagement in learning through continuous teaching/learning, student dialogue, and student to student interaction.
- We will provide a schedule consistent with a typical, daily schedule to ease the transition back to school.

Attendance during Distance Learning

Students will follow a daily learning plan/schedule. Time periods can be adjusted daily based on family schedules, however students will log into Teams and complete any assigned Morning Meeting/Advisory task for attendance purposes at least once per day.

Students need to complete the check in by 11:59pm or be counted absent for the day. If a student is ill and cannot attend to complete the check-ins, please call the school attendance line to report the absence.

In order to consider “in attendance,” students are expected to interact and respond to their teachers every day. This may include any of the following:

- Online form, question, survey
- Chat participation (directly with teacher or as part of a teacher facilitated group chat)
- Email
- Voicemail
- Video meeting

Attendance is not based on assignment completion. Families will be contacted if students do not complete the check-ins.

Instruction

- Teachers will use OneNote for planning, distributing, and posting lessons. This will create a private workspace for each student.
- Teachers/teams will establish quarterly ‘own-it’ skills- identified from district curriculum maps. These will be communicated with students and parents.
- Wilson Primary students can expect 2-4 hours of live instruction per day with a Wilson teacher, using Wilson adopted curriculum. There will also be asynchronous learning and regularly scheduled breaks, such as lunch. Students will engage in learning for up to 25 hours per week, with at least 50% of the time with a live, Wilson teacher.
- Wilson Elementary students can expect a regular school day with live instruction each period with a Wilson teacher, using Wilson adopted curriculum during distance learning. There will also be opportunities for asynchronous learning throughout the day and regularly scheduled breaks, such as

lunch. Students will engage in learning for up to 30 hours per week, with at least 50% of the time with a live, Wilson teacher.

- Print materials and technology necessary to successfully learn at home will be provided during on-boarding training.

Instruction for English Learners:

- Daily instruction to include targeted and integrated English language development (ELD) and meet the minutes of the approved state Structured English Immersion (SEI) models to the extent possible. Daily Instruction and materials are in English only.
- Live real-time targeted ELD instruction at designated times during the day to be provided by an ESL/BLE/SEI endorsed teacher who intentionally designs lessons that develop students' English language skills. EL students will be grouped together in one grade level and with students of like English proficiency level, to the extent possible for this portion of ELD.
- Integration of English language learning with academic content learning within a heterogeneous grade level setting with non-English learners will take place daily.

Special Education

- Services will be provided as outlined in the student's Individual Education Program (IEP). For families selecting Wilson Distance Learning or the Wilson Virtual Academy, a student's IEP team will meet to determine whether digital or in person services are necessary. Distance learning may not be appropriate for all students with disabilities.
- All special education services implemented virtually, in real-time, within inclusion and self-contained programs, as appropriate to the student's IEP.
- Students in grades K-8 will participate in full, online learning with scheduled real-time virtual instruction. In K-8, students will work with his/her assigned homeroom teacher. That teacher will require students to join their virtual classroom each day for direct instruction and activities in reading, writing, math, and science or social studies. Students will also participate in special activities such as P.E. and art each week.
- Special Education and Related Services will be provided virtually through online instruction and may overlap sessions with some of the general education instruction. Students will have an individualized schedule to maximize their access to general education curriculum and instruction.
- Student IEPs will need to be amended to reflect this model of service delivery based on parent selection of this model and the individual needs of each student.

What Distance Learning and Teaching Looks Like

- Instruction will be provided by Wilson teachers through district approved learning management system (LMS): Microsoft Teams and OneNote. Other applications will be used by teachers to support communication, collection of work and daily interaction between the teachers, students, and families like Class Dojo. Curriculum content and daily lessons may be delivered in a variety of applications based on preexisting classroom use and the personalization of the video, recordings, books, documents, and learning activities.
- Students will engage with iReady in ELA and Math daily for at least 15 minutes per subject.

Teaching from the Classroom

Using lessons learned and feedback we received regarding distance learning from the fourth quarter last year, we developed the *Wilson Distance Learning* plan, for the upcoming school year. *Wilson Distance Learning* not only allows students to begin learning online with their regular, classroom teachers, but it also will make for a smoother transition for when in-person learning options resume.

On-school site instruction allows teachers to use resources within their classroom, eliminates the need for them to bring materials to and from home, provides reliable bandwidth for online sessions on the district network, and makes it easier to make phone calls to parents via a district phone number in lieu of using a personal cell or home phone number. A few other added benefits include:

- Greater ability to facilitate in-person grade-level collaboration, sharing best practices, and common planning.
- Allows administrators to better support teachers.
- For younger learners or those who cannot access online instruction at home, teachers will have the ability to copy and provide instructional materials for students to pick up.
- Creates physical boundaries on your work day and workspace, providing for an easier to follow designated beginning and ending work hours.

Grading

- Students will be assigned grades for assignments in each course. Grades will be given for online work and print material assignments. Students will receive at least one grade per subject per week.

Training for Teachers

- All teachers will participate in technology training to prepare for distance learning.
 - Teams
 - One Note
 - iReady

Sample K-3 Distance Learning Schedule

Sample Daily Schedule						
Time	Subject					Materials/Set Up
7:30-8:15 Morning Routine	Wake-up Eat breakfast Brush teeth Get dressed					Pencils Notebook White board Markers
8:15	Log onto Microsoft Team for attendance					Open Microsoft Team
8:15-9:25 Reading	Phonemic Awareness Phonics Reading Lesson Guided Practice Independent Practice Small Group Instruction					Benchmark booklet Open Benchmark Universe
9:25-9:55 Literacy Lab	Small Group Instruction Reading Phonics/Word Study Guided Reading					Literacy Lab folder
9:55-10:10 Break	Stretch Break Grab a snack, water, and recharge					
10:10-11:05 Math	Fluency Builder Math Lesson Guided Practice Independent Practice Small Group Instruction					Eureka math packet
11:05-11:50	Lunch					
11:50-12:20 Elective	M: P.E.	T: Art	W: STEM	Th: Music	F: Library	Space to move around Any supplies instructed by the teachers
12:20-12:40 Read Aloud	Read Aloud					Comfortable space to listen to the book
12:40-1:10 Science	Science Lesson Guided Practice Collaboration					STEM Scope handout
1:10-1:20 Break	Brain Break					Space to move
1:20-2:30 iReady	Reading Math					Open iReady-ToDo List 1 lesson on Reading 1 lesson on Math
2:30 End of the Day Routine	Clean Up your workspace for tomorrow					Put supplies together Erase your white board Be ready for tomorrow

*** All learning does not need to be online. Some work will be completed in workbooks or worksheets assigned by the teacher. In addition, playing games such as Yahtzee, Boggle, Scrabble Jr., Monopoly, etc. are additional reading and math practice.**

Alternate K-3 Distance Learning Schedule (not time specific)

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning Routine	Wake-up, eat breakfast and get dressed. Go to your daily workspace (e.g. the kitchen table, a pile of pillows, your favorite spot on the couch, etc).				
Morning Meeting	Click into Teams for attendance.				
Reading 60 minutes	Reading	Reading	Reading	Reading	Reading
	Independent Reading				
	iReady activities- 10-15 minutes				
Stretch Break	Move around, play a game, get some exercise and fresh air!				
Math 60 minutes	Eureka Math Lesson	Eureka Math Lesson	Eureka Math Lesson	Eureka Math Lesson	Eureka Math Lesson
	Independent Math				
	iReady activities- 10-15 minutes				
Science 20 minutes	StemScopes	StemScopes	StemScopes	StemScopes	StemScopes
Lunch break	Breakfast and lunch are available to all children (18 and under)				
Special Areas 30 minutes	STEM	Art	Music	PE	Digital Library

*** All learning does not need to be online. Some work will be completed in workbooks or worksheets assigned by the teacher. In addition, playing games such as Yahtzee, Boggle, Scrabble Jr., Monopoly, etc. are additional reading and math practice.**

Sample 4-8 Distance Learning Schedule

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning Routine 8-8:30	Wake-up, eat breakfast and get dressed. Go to your daily workspace (e.g. the kitchen table, a pile of pillows, your favorite spot on the couch, etc).				
Coursework/ Classtime 8:30-12:00	Log into TEAMS for Advisory check in.* Complete coursework for: ○ Period 1 ○ Period 2 ○ Period 3	Log into TEAMS for Advisory check in.* Complete coursework for: ○ Period 1 ○ Period 2 ○ Period 3	Log into TEAMS for Advisory check in.* Complete coursework for: ○ Period 1 ○ Period 2 ○ Period 3	Log into TEAMS for Advisory check in.* Complete coursework for: ○ Period 1 ○ Period 2 ○ Period 3	Log into TEAMS for Advisory check in.* ○ AVID Weekly ○ Team Building ○ Assignment completion
Lunch & Movement	Breakfast and lunch are available to all students (18 and under). Movement- Go outside, take a walk, exercise				
12:30-3:00 Work on assignments Small group instruction with morning teachers	○ Period 4 ○ Period 5 ○ Period 6 ○ Period 7 i-Ready-Complete at least 15 minutes for ELA & Math	○ Period 4 ○ Period 5 ○ Period 6 ○ Period 7 i-Ready-Complete at least 15 minutes for ELA & Math	○ Period 4 ○ Period 5 ○ Period 6 ○ Period 7 i-Ready-Complete at least 15 minutes for ELA & Math Early Release-2pm Teacher Professional Learning Sessions	○ Period 4 ○ Period 5 ○ Period 6 ○ Period 7 i-Ready-Complete at least 15 minutes for ELA & Math	Independent Worktime i-Ready-Complete at least 15 minutes per subject
3:00-3:30	Advisory Wrap Up	Advisory Wrap Up		Advisory Wrap Up	Advisory Wrap Up

***You must click into the attendance link in Teams in order to be counted for attendance.**

*** All learning does not need to be online. Some work will be completed in workbooks or worksheets assigned by the teacher.**

Alternative 4-8 Distance Learning Schedule (not time specific)

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning Routine	Wake-up, eat breakfast and get dressed. Go to your daily workspace (e.g. the kitchen table, a pile of pillows, your favorite spot on the couch, etc).				
Coursework/ Classtime	Log into TEAMS for Advisory check in.* Complete coursework for: ○ Period 1 ○ Period 2 ○ Period 3	Log into TEAMS for Advisory check in.* Complete coursework for: ○ Period 4 ○ Period 5 ○ Period 6	Log into TEAMS for Advisory check in.* Complete coursework for: ○ Period 1 ○ Period 2 ○ Period 3	Log into TEAMS for Advisory check in.* Complete coursework for: ○ Period 4 ○ Period 5 ○ Period 6	Log into TEAMS for Advisory check in.* ○ AVID Weekly ○ Team Building ○ Assignment completion
Lunch & Movement	Breakfast and lunch are available to all students (18 and under). Movement- Go outside, take a walk, exercise				
Work on assignments	○ Period 4 ○ Period 5 ○ Period 6 ○ Period 7 i-Ready- Complete at least 15 minutes for ELA & Math	○ Period 4 ○ Period 5 ○ Period 6 ○ Period 7 i-Ready- Complete at least 15 minutes for ELA & Math	○ Period 4 ○ Period 5 ○ Period 6 ○ Period 7 i-Ready- Complete at least 15 minutes for ELA & Math	○ Period 4 ○ Period 5 ○ Period 6 ○ Period 7 i-Ready- Complete at least 15 minutes for ELA & Math	Independent Worktime i-Ready- Complete at least 15 minutes per subject

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